



**CITY OF VISTA**

**VENDOR REQUEST TO BE ADDED TO BID LIST**

**Company Information:**

Company Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone No. \_\_\_\_\_ Fax No.: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Contact Phone #: \_\_\_\_\_

Email Address: \_\_\_\_\_

Company Website: \_\_\_\_\_

**Description of Goods or Services Sold:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Does your company piggyback against any state or county contracts? \_\_\_\_\_

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**Mail Form to:**

City of Vista

ATTN: Liliana Montes, Finance Department  
200 Civic Center Drive, Vista, CA 92084-6275

**Or fax form to:** (760) 639-6171

**Or email form to:** [lmontes@cityofvista.com](mailto:lmontes@cityofvista.com)