



2023-2024 CAPER

Consolidated Annual Performance and Evaluation Report

City of Vista- Housing & Homeless Services Division

The Consolidated Annual Performance and Evaluation Report (CAPER) provides the City an opportunity to evaluate its overall progress in carrying out its priorities and specific objectives identified in the City's Five Year 2020-2024 Consolidated Plan (Consolidated Plan) and subsequent annual action plans. This CAPER summarizes the program made in Program Year (PY) 2023, which covers the period from July 1, 2023 to June 30, 2024. This is the fifth and final year of the current Consolidated Plan.

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

In Program Year (PY) 2023, the City spent \$915,956.19 in Community Development Block Grant funds. This includes funds from the regular Community Development Block Grant (CDBG) Entitlement Grant and supplemental Coronavirus (CV) funds awarded in 2020 and 2021. The City expended \$309,716.47 of the \$990,268 allocated CDBG PY 2023 Entitlement Funds. An additional \$563,951.85 was spent from carry forward funds, which are prior years unspent CDBG funds. In total, \$873,668.32 of CDBG Entitlement funds and \$42,287.87 of CDBG CV funds were spent in PY23. Additionally, the City of Vista has spent 88% percent (\$1,239,539.87) of the total \$1,414,378.00 allocated CDBG CV funds.

The 2023 CDBG funds were used for Administrative Costs, Fair Housing Services, Public Services Projects through local non-profits, improvements for the Gloria McClellan Adult Activity and Resource Center, and sidewalk improvements in various low-income neighborhoods. Highlights of the PY 2023 CAPER include:

Public Service Projects.: A total of 8,529 Vista residents received social services provided through contracts with various nonprofit organizations This includes emergency shelter for single women, families and children, senior meal distribution services, youth counseling and educational enrichment services, fair housing services, mental health services, foster youth advocacy, tenant and landlord counseling, as well as other emergency services.

Community Improvement Projects: Completed the sidewalk project on Avenida de Benito Juarez Sidewalks and improvements to the Gloria McClellan Adult Activity and Resource Center improving access for 21,882 Vista Residents.

Admin Project- Fair Housing: The City assisted 62 households with tenants' rights, eviction education and tenant/landlord counseling from CSA San Diego County.

CV Projects: 828 Vista Residents were assisted CV funded programs including senior meal delivery, youth scholarships, and referrals to emergency services.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Goal	Source / Amount	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Fair Housing and Testing	CDBG: \$34,000	Other	250	525	210%	1	62	620%
Program Administration	CDBG: \$130,935.13	Other	5	4	80.00%	1	1	100.00%
Public infrastructure and facility improvements	CDBG: \$563,951.85	Persons Assisted	5000	21952	439.04%	2000	12463	623.15%
Services for LMI & special needs populations	CDBG: \$95,875.89	Persons Assisted	12859	42803	332.86%	3425	8424	245.96%
Homeless Person Overnight Shelter	CDBG: \$40,936.36	Persons Assisted	737	465	63.09%	123	264	214.63%
Homelessness Prevention	CDBG: \$33,882.96	Persons Assisted	676	1169	172.93%	536	667	124.44%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The COVID-19 pandemic impacted the capacity of service for Vista’s public service providers. The most significantly impacted agencies were health services, shelters, and youth programs. COVID-19 restricted how service providers served clients, including limiting access to clients. Shelters were forced to limit access and reserve a room, or multiple beds, for quarantine purposes. Counseling providers and other school-based programs were not able to see clients in person or had very restrictive limitations on in-person services. Most of the COVID-19 restrictions have been lifted; however, the lasting impact of the COVID-19 Pandemic on vulnerable populations are still being experienced by service providers.

The City’s Consolidated Plan, through various outreach efforts, has identified the following high priority community needs:

- Provide emergency shelter
- Provide crime and delinquency prevention programs
- Provide support services for seniors
- Provide health services (including mental health)
- Provide emergency assistance
- Improvements to community parks, public facilities, and infrastructure

The City utilized CDBG funds to address the community’s high priority needs. In PY 2023 CDBG and CDBG-CV funds Collectively supported the following activities for 21,882 individuals:

- Provided emergency shelter to 264 Vista residents and 166 non-Vista residents
- Assisted 370 Vista youth and by providing them with skills to deter and prevent crime and delinquency
- Provided support services to 10,901 Vista seniors
- Provided health services to 7,643 Vista residents
- Assisted 667 Vista residents with emergency assistance by providing food, shelter, clothes, and school supplies
- Provided Fair Housing services to 62 Vista residents.

The City’s ability to meet its goals and address high priority needs is largely dependent on receiving CDBG eligible proposals.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	14,700
Black or African American	610
Asian	722
American Indian or American Native	197
Native Hawaiian or Other Pacific Islander	155
American Indian & White	6
Asian & White	21
Black & White	27
American Indian & Black	406
Other Multi-Racial	3,083
Total	21,882
Hispanic	14,855
Not Hispanic	12,198

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

CDBG funds are allocated on a Citywide basis. Vista's community demographic profile is comprised of 67.9% Hispanic, 67.2% White, 2.8% Black or African American, 3.4% Asian, .02% American Indian or American Native, .7% Native Hawaiian or Other Pacific Islander, .06% American Indian and White, .09% Asian and White, .01% Black & White, 1.9% American Indian & Black and 14.1% Other Multi-Racial. Demographically, the race/ethnicity of persons assisted, generally reflects the diversity of Vista.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	2,513,135	1,219,603

Table 3 - Resources Made Available

Narrative

CDBG funds are available city-wide with no priority assigned to geographic regions. Funds are allocated to organizations that align with our Consolidated Plan and benefit low-income individuals throughout the City.

A total of \$2,283,800.05 was made available in PY 2023 from the combination of current grant and carry forward grant funds. In PY 2023, the City expended \$309,716.47 of the \$990,268 allocated CDBG funds. A total of \$563,951.85 was spent from the available \$2,283,800.05 of carry forward funds, which are prior year unspent CDBG funds. The carryforward funds were used for Improvements for Gloria McClellan Adult Activity and Resource Center and sidewalk improvements in various low-income neighborhoods. In PY 2023 the city expended \$42,287.87 in CDBG-CV funds, in total \$1,239,540 of the \$1,414,378.00 CDBG-CV funds has been expended. A detailed description of the amount expended during PY 2023 is shown in Table 3, Expenditures in Fiscal Year (FY) 2023-2024. The unused funds from the current PY \$74,311.81 will be reprogrammed for a future use.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
City-wide	100	100	All activities are provided to residents of Vista

Table 4 – Identify the geographic distribution and location of investments

Narrative

All activities are provided to residents of Vista.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

- The City of Vista has continued its contract with Jewish Family services to provide the Safe Parking Program. The Safe Parking Program will provide a welcoming environment, meaningful resources and tools, and dignified support to help families stabilize and transition back into permanent housing.
- The City of Vista has continued its contract with North County Alliance for Regional Solutions for Secure Shelter Beds have provided shelter for 66 unduplicated individuals for 5,926 nights from July 1, 2023, to June 30, 2024.
- The City of Vista has continued its contract with Exodus Recovery the City's Social Worker engaged in a total of 128 unduplicated individuals experiencing homelessness in the City of Vista from July 1, 2023, to June 30, 2024.
- On March 4, 2024, the Cities of Vista and Encinitas opened the Buena Creek Navigation Center, which has served 172 Vista Residents with shelter, case management, and wraparound services since inception.
- The City of Vista began a contract with Metropolitan Area Advisory Committee to administer Emergency Housing Assistance in the form of rent and mortgage payments and assisted 54 households with \$479,795.46 of emergency funds since program inception February 2024 to June 30, 2024.
- The City of Vista has partnered with Townspeople and the City of La Mesa to develop a Housing Innovation Pilot Program, providing housing navigation, flex funds, and additional support services as part of a Home Share/Master Lease program.
- The City will be using CV funds to develop a Motel Voucher Program to provide transitional housing to residents experiencing housing insecurity.
- The City of Vista is partnering with National Community Renaissance of California (National CORE) and San Diego Community Housing Corporation (SD CHC) to construct affordable housing units. The City is providing land, which will be assessed for value, and financial contribution of \$1.25 million to National CORE and San Diego CHC for 54-units of affordable housing. The development, Vista Senior Village, will be permanent supportive housing targeted at formerly unsheltered seniors and has opened their wait list to begin leasing to residents.
- The City of Vista has identified 2 million in affordable housing funds for a new permanent supportive housing project. The City is soliciting for development partners through an RFQ to identify an affordable developer for a high-quality affordable permanent supportive housing project. The City is not required to leverage funding for CDBG projects.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total	0	0

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	45	54
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	0	0
Number of households supported through Acquisition of Existing Units	0	0
Total	45	54

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

In PY 2023 the City of Vista continued production of 54 new affordable units to meet our goal of 54 affordable unit with the completion of the Santa Fe Senior Village. In partnership with National Core and the San Diego Community Housing corporation, the Santa Fe Senior Village will provide 100% affordable housing at 30% and 40% Area Median Income (AMI). This will include 51 studio apartments, 2 one-bedroom apartments, and 1 Manager’s unit all fully furnished. Apartments will be for Senior residents ages 62 or better and 2 unhoused veterans through the Veterans Affairs supportive housing program. Santa Fe Senior village is anticipated to be completed by summer 2024.

The City is in process of developing additional affordable housing, but due to lack of funding sources, affordable housing can take years to develop. The ongoing COVID-19 pandemic still

directly affects supply chain challenges, staffing and increased cost. The increase in rent adds to the housing crisis for low-income families.

Discuss how these outcomes will impact future annual action plans.

Future annual action plans will include goals of building and occupying the identified units.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	8,106	0
Very Low-income	860	0
Low-income	10,691	0
Moderate-income	270	0
Total	21,882	0

Table 7 – Number of Households Served

Narrative Information

The City of Vista served 21,882 individuals based on income levels. Of the total served, 3.9% were extremely low-income (0-30% AMI), 9.1% were very low-income (31-50% AMI), 48% were low-income (51-80% AMI), and 1.2% were moderate-income (81% and above AMI).

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

The City allocates CDBG Public Service funds to various service providers who assist low-income individuals and/or families, people who are experiencing homelessness, and/or people who are at risk of becoming homeless. Below is a summary of services that were provided in PY 2023:

- Alpha Project targets their efforts directly on outreach to assess individual needs of those experiencing homelessness. Alpha Project assisted 120 Vista homeless residents.
- North County Lifeline provides basic needs, financial assistance, and case management services to families that are or are at risk of becoming homeless. A total of 59 families were provided services that helped them to stabilize their housing needs.
- Interfaith Community Services provided 608 Vista residents with emergency food and hygiene supplies, eyewear and prescription assistance, affordable physical and behavioral health care referrals, childcare and clothing assistance, financial assistance to receive California ID cards and birth certificates, tax preparation, transportation assistance, Cal Fresh and Medi-Cal application assistance, as well as referrals to Homeless Court and legal services.
- Operation Hope- North County provided emergency shelter to 144 individuals including families with children and single women and wrap around services to include weekly case management, skill building classes, housing navigation, job readiness, community connections for resources and youth programming.

In March 2020, the City Council adopted the Strategic Plan to Address Homelessness (Strategic Plan). The Strategic Plan is a living document that requires ongoing development and updates based on funding sources, legislative changes, community need, and program outcomes. The Plan utilizes a three-pronged approach, blending services, resources, and enforcement to address the following primary goals: Prevent Homelessness, Improve Quality of Life, and Reduce Homelessness.

The Strategic Plan includes an internal homelessness Group, a homelessness prevention program, home share coordination services, encampment clean-ups, governmental and legislative advocacy, securing shelter beds, and a full-time social worker. The Strategic Plan has led to the implementation of contract service providers to provide outreach, case management and increased shelter capacity for the unsheltered community. The Strategic Plan will continue to address and reduce homelessness as services expand to meet our community's needs.

Addressing the emergency shelter and transitional housing needs of homeless persons

- The City helped establish, and continues to support, Operation HOPE – the City’s Emergency Shelter for families. By June 30, 2024, Operation Hope- North County provided shelter, case management food and additional services to 144 individuals. Of those 144 individuals 19 reported their prior residence was in Vista. 44% of clients secured stable housing in addition to 12 individuals who are currently staying at OHNC but will also be exciting to secure housing at the beginning of the following fiscal year. Over 90% met with their case managers on a weekly basis, when those individuals were unable to meet it was due to medical emergencies or having to work. The program reports reduced success due to lack of affordable funding and minimum wage making it very difficult to find housing let alone affordable for the families and individuals experiencing homelessness.
- Active Operation HOPE projects and partnerships include School on Wheels, MAAC Project Childcare, Dad's Club, No-fee birth certificates, No fee DMV ID's, GED prep-classes and VCC health education workshops. In addition to these new programs Operation Hope continued to collaborate with Vista Unified School District and connect school age children to school and special education as needed.
- On January 10, 2023, The City of Vista entered into agreement with Jewish Family services to provide the Safe Parking Program. This program will offer a pathway out of homelessness by providing unsheltered individuals living out of their vehicles safety, security and support services. The contract was amended to extend for an additional 12 months on June 25th, 2024.
- The City of Vista has continued its contract with North County Alliance for Regional Solutions for Secure Shelter Beds have provided shelter for 66 unduplicated individuals for 5,926 nights from July 1, 2023, to June 30, 2024.
- The City of Vista has continued its contract with Exodus Recovery the City’s Social Worker engaged in a total of 128 unduplicated individuals experiencing homelessness in the City of Vista from July 1, 2023, to June 30, 2024.
- On March 4, 2024, the Cities of Visa and Encinitas opened the Buena Creek Navigation Center, which has served 172 Vista Residents with shelter, case management, and wraparound services since inception.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

- Fifteen percent of Vista’s annual CDBG allocation funds Public Service Programs, along with Vista’s CDBG-CV funds in PY23 for Public Services. Additionally, our Fair Housing services are supported through our administrative allowance (20% cap) to further our capacity for public services. These programs are targeted to assist Vista’s most vulnerable population. FY 2023-24 services included emergency shelter, crime prevention, support services for seniors, emergency food, clothing, and backpacks with school supplies for children, health services including mental health services, tenant/landlord counseling, and outreach services to those experiencing homelessness.
- The City of Vista began a contract with Metropolitan Area Advisory Committee to administer Emergency Housing Assistance in the form of rent and mortgage payments and assisted 54 households with \$479,795.46 of emergency funds since program inception February 2024 to June 30, 2024.
- The City of Vista has partnered with Townspeople and the City of La Mesa to develop a Housing Innovation Pilot Program, providing housing navigation, flex funds, and additional support services as part of a Home Share/Master Lease program.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Local systems of care have implemented a discharge plan that includes the early identification of housing options and support services that will help ensure that individuals are housed when they leave their respective program. Many of our service providers have identified lack of affordable housing as a barrier to this goal.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The County of San Diego administers public housing for the City of Vista and numerous other jurisdictions in the region. The County will report on these actions in their annual CAPER.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The County of San Diego administers public housing for the City of Vista and numerous other jurisdictions in the region. The County will report on these actions in their annual CAPER.

Actions taken to provide assistance to troubled PHAs

The County of San Diego administers public housing for the City of Vista and numerous other jurisdictions in the region. The County will report on these actions in their annual CAPER.

DRAFT

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

In 2015, the City updated the General Plan and Zoning Ordinance to be consistent with State law. Additionally, the City is reviewing zoning and development standards in the Downtown Specific Plan to identify ways to improve the efficiency of development. Furthermore, Legal Aid Society of San Diego, the City's Fair Housing Provider, conducts fair housing training for various city planning staff to ensure land use regulations comply with the Fair Housing Act.

In January 2023, City Council approved Section 18. 34. 130 of the Vista Development Code ("Affordable Housing"), stating that any application for a Site Development Plan for the development of 20 or more multiple dwelling residential units, for sale or rent, within the Multi- Residential (R- M) Zone, the Mixed Use (M- U) Zone, the Downtown Vista Specific Plan, or any other specific plan area that allows multi- family residential development and is subject to the affordable housing requirements, shall include reservation of nine percent (9%) of the units being built to be made eligible for and available to the City of Vista for eligible households. The Inclusionary Housing Program shall be implemented by recording a regulatory agreement against the real property when affordable housing units are provided, in a form approved by the City Attorney, consistent with terms set forth below, and prior to the issuance of a building permit for development of the project.

- The developer shall have the option of providing the affordable units on- site or paying any in- lieu fee duly adopted by the City Council to satisfy the Inclusionary Housing Program requirements. If affordable units are provided on- site, the location of the inclusionary units shall be determined by the Planning Division of the City of Vista in consultation with the developer. The units shall be dispersed evenly throughout the project and shall be representative of the overall units within the project.
- If affordable units are provided on- site, nine percent of the total units shall be reserved for sale/ rental to the qualified affordable households (the " inclusionary "units). The nine percent shall be split into five percent of low- income or lower units 51- 80% of annual median income (AMI) and four percent of moderate- income or lower units (81- 120% of AMI). If an in- lieu fee is paid, it shall be as established by resolution of the City Council.
- Any partial affordable units shall be subject to the payment of an in- lieu fee in proportion to the amount of the partial affordable unit.
- The in- lieu fees required under this policy shall be paid prior to issuance of a building permit, or, at the request of the developer, deferred until all work required for final inspection has been completed and all department approvals required for occupancy have been obtained by the developer. If the developer chooses to defer the payment of the in- lieu fees to the time of final inspection, the amount of the fees shall be based on the in- lieu fees in effect at the time of final inspection. If the City fails to collect the in- lieu fees prior to final inspection, such fees shall remain the obligation of the developer and/ or property owner.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

A major obstacle to addressing needs of the underserved is the lack of funding to address housing and other basic needs. Vista does not have a steady stream of funding; however, we do collaborate with various developers to aggressively pursue competitive funding sources. Additionally, the City partners with various public service providers to meet the needs of the community.

In FY 2023-24, CDBG and CDBG-CV funds assisted the basic need of 21,882 Vista residents. Vista CDBG funds are only spent on those identified as Vista residents; however, given our proximity with neighboring jurisdictions, many of the providers assist the region.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The County of San Diego has a lead-paint education and remediation program to which Vista residents are referred. The City maintains informational brochures that are available to individuals on an as-needed basis. In addition, the County administers Mortgage Assistance program for Vista residents and implements the following actions:

- Written Disclosure of Information on lead-based paint.
- Seller Disclosure regarding presence of lead-based paint.
- Pamphlet "Protect Your Family from Lead in Your Home" given to purchaser.
- Pre-1978 Properties – have received a FHA Appraisal with a comprehensive valuation package certifying the acceptable condition of the property.
- If lead-based paint identified through visual assessment, then require lead hazard reduction and clearance as required by 24 CFR Part 35 Subpart K.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The availability of affordable housing is closely tied to poverty reduction as it allows low-income families to avoid cost burden and other housing problems such as overcrowding.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City benefits from a strong region-wide network of community partners. Below are organizations that collaborate with the City:

- The Regional Task Force on the Homeless (RTFH) – The RTFH is the region’s Continuum of Care. The RTFH includes San Diego County’s 18 incorporated cities and all unincorporated areas. The RTFH’s membership includes public agencies, private foundations, philanthropists, fraternal organizations, employment development, organized labor, and private health service organizations. City staff attends regular RTFH Governance Board and membership meetings.
- San Diego HOME Consortium (Consortium) – The Consortium consists of the cities of Carlsbad, Encinitas, La Mesa, San Marcos, Santee, Vista, and the County of San Diego. Jointly, the San Diego HOME Consortium acts as a single participating jurisdiction for HOME funds with the County of San Diego serving as the lead agent.
- Alliance for Regional Solutions (Alliance) – The City is a member of the Alliance who coordinates with the RTFH to address issues of homelessness within the North County region. The Alliance coordinates with the RTFH to ensure that the Point-in-Time count is completed and that a plan is in place and implemented to address the needs of homeless persons in North County.
- CDBG Coordinators Meeting – On a quarterly basis, entitlement jurisdictions in the San Diego County region meet for a CDBG Coordinators Meeting.
- San Diego Regional Alliance for Fair Housing (SDRAFFH) – SDRAFFH is a dedicated group of professionals working together to ensure that all residents in San Diego County have equal access to housing. It is comprised of members of the fair housing community, government entities, enforcement agencies and housing providers. SDRAFFH meets on a quarterly basis to promote fair housing education, training, and advocacy.
- City of Vista Service Provider Meeting- The City of Vista Homelessness Service Providers meet on a bi-monthly basis at the direction of Vista City Council to support system coordination of the Strategic Plan to Address Homelessness and promote coordination among stake holders. Group discussions revolve primarily around the outreach & engagement outcomes of each service provider agency and will explore opportunities for collaboration and cooperation.

The City encourages agencies to work together to leverage resources and prevent duplication of services for the betterment of the community and the people being served.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City of Vista has a long history of communicating and collaborating with other governmental and non-governmental agencies to address housing, health, and other related issues. The Housing Authority of San Diego County administers the City of Vista's Section 8 Housing Choice Voucher program and other rental assistance services. Vista is a member of the HOME Consortium, Alliance for Regional Solutions (North County San Diego), the Regional Task Force on Homelessness, CDBG Coordinators Group, and the San Diego Housing Federation. The City is currently working with Three developers, Community HousingWorks, National Community Renaissance of California and San Diego Community Housing Corporation and Wakeland Housing, to negotiate and/or develop affordable housing complexes. Staff works closely with the County of San Diego Health and Human Services Administration as well as not-for profit health and mental health providers, including Vista Community Clinic and Palomar Family Counseling. Other non-governmental agencies the City works closely with include, but are not limited to Alpha Project, Boys and Girls Club, Meals on Wheels, Mama's Kitchen, North County Lifeline, Operation HOPE, Palomar Family Counseling Services, and Vista Community Clinic.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

In PY23, the City of Vista contracted with CSA San Diego County to provide Fair Housing Services. This Program year CSA attended 14 outreach events for Vista residents such as providing webinars and attending a resource fair hosted by Neighborhood Services. CSA provided one on one counseling, education, and shared services through handout material in English, Spanish, Arabic and Tagalog.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The Housing and Homeless Services Division (Division) of the City of Vista is responsible for administering the CDBG program. The Division understands that monitoring of the Consolidated Plan and the annual activities must be carried out regularly to ensure that statutory and regulatory requirements are met and that, where appropriate, information submitted to HUD is correct and complete. The Division reviews the Consolidated Plan's strategies, objectives, and activities quarterly to determine if resources are being used efficiently and economically, and ultimately, to determine if objectives are being met.

Each program or project has a written agreement between the City and the sub-recipient, which includes a statement of work (description of work, budget, and time schedule), record and reporting requirements, uniform administrative requirements, and other program requirements. The City requires quarterly performance reporting which allows the City to assess the sub-recipients' progress and ensure timeliness. Desk audits are conducted throughout the year and on-site monitoring is conducted with each sub-recipient each year in the Spring. All sub-recipients have been found to be complying and a majority were able to meet their stated goals.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The City's Citizen Participation Plan (CPP) outlines the efforts the City must take to solicit views and recommendations from members of the community, organizations, and other interested parties. The CPP mandates that the City will publish a public notice at least two weeks prior to a public meeting, advising the availability of the CAPER, in the newspaper and on the City's website. A comment period of no less than two weeks will be provided. All comments received, in writing or orally, will be included in the final submission of the CAPER to HUD.

In accordance with the City's CPP, a Public Notice was posted in the San Diego Union Tribune and on the City's website on September 9, 2024. Additionally, the CAPER has been available for review on the City's website and at the City Clerk's Office. The plan was posted at the Gloria McClellan Adult Activity and Resource Center or at the San Diego County Library, Vista Branch. The CAPER was considered and approved by the City Council at the September 24, 2024 City Council meeting. No public comments were received.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

No program changes were made during the Fiscal Year 2023-24.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

Not applicable, the City of Vista does not receive Brownfields Economic Development Initiative grants.

DRAFT

CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

Total Labor Hours	CDBG	HOME	ESG	HOPWA	HTF
Total Number of Activities	2	0	0	0	0
Total Labor Hours	839				
Total Section 3 Worker Hours	125				
Total Targeted Section 3 Worker Hours	0				

Table 5 – Total Labor Hours

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA	HTF
Outreach efforts to generate job applicants who are Public Housing Targeted Workers					
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.					
Direct, on-the job training (including apprenticeships).					
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.					
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).					
Outreach efforts to identify and secure bids from Section 3 business concerns.	2				
Technical assistance to help Section 3 business concerns understand and bid on contracts.					
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.					
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.					
Held one or more job fairs.					
Provided or connected residents with supportive services that can provide direct services or referrals.					
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.					
Assisted residents with finding child care.					
Assisted residents to apply for, or attend community college or a four year educational institution.					
Assisted residents to apply for, or attend vocational/technical training.					

Assisted residents to obtain financial literacy training and/or coaching.					
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.					
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.					
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.					
Other.					

Table 8 – Qualitative Efforts - Number of Activities by Program

Narrative

In PY 2023, the city completed Capital Improvement Projects (CIP) for Senior Center Facility Improvement at the Gloria McClellan Adult Activity and Resource Center and sidewalks along Avenida de Benito Juarez.

DRAFT