



CITY OF VISTA

Large Family Day Care Home

Permit Guide and Application

Large family day care homes are regulated under the California Child Day Care Facilities Act (California Health and Safety Code (Sections 1596.70 through 1597.71)). These homes are licensed by the Community Care Licensing Division of the County of San Diego Department of Social Services, the agency responsible for implementing State guidelines for the establishment and operation of family day care uses. All large family day care homes shall comply with the Development and Operational Standards as stated under Section 18.88.070 of the Vista Development Code (copied below).

A Large Family Day Care Home permit is required for all homes serving more than six children, except those serving seven (7) or eight (8) children and which comply with all of the special conditions set forth in Health & Safety Code §1597.44, as follows:

- (a) At least one child is enrolled in and attending kindergarten or elementary school and a second child is at least six years of age.
- (b) No more than two infants are cared for during any time when more than six children are cared for.
- (c) The licensee notifies each parent that the facility is caring for two additional school age children and that there may be up to seven or eight children in the home at one time.
- (d) The licensee obtains the written consent of the property owner when the family day care home is operated on property that is leased or rented.

Below, please see definitions and permitted zones for a large family day care home.

Definitions

“Child or children” means a person or persons, under the age of 18 years, being provided care and supervision in a child care facility.

“Large family day care home” means a single-family dwelling which provides family day care for 7 to 14 children, including children under the age of ten years who reside at the home as defined in Section 1597.465 of the California Health and Safety Code and as permitted by the licensing agency.

Permitted Zones

Large family day care homes shall be permitted in the following zones:

O-R, A-1, E-1, R-1, R-1-B, and any portion of a specific plan area which is zoned for single family dwellings. Large family day care homes are not permitted outside the listed zones.

Development and Operational Standards - Vista Development Code Section 18.88.070

The following minimum standards must be satisfied before an applicant is issued an administrative permit, and at all times that a large family day care is in operation:

- A. A valid and current day care license issued by the California Department of Social Services shall be secured and maintained.
- B. To protect adjacent residential dwellings from undue noise impacts: (1) outdoor activities shall be restricted to the hours of 8:00 a.m. to 6:00 p.m.; and (2) the large family day care home shall be subject to the City's noise ordinance.
- C. To accommodate street traffic and to ensure that children are not placed at risk during drop-off and pick-up, there shall be a minimum of two on-street parking spaces adjacent to the large family day care home.
- D. To minimize the congregation of vehicles engaged in drop-offs and pick-ups, a period of at least thirty minutes must separate the end of one session and the start of a following session.
- E. The large family day care home shall be the principal residence of the day care provider, and the use shall be clearly incidental and secondary to the primary use of the property as a residence.
- F. In order to maintain the integrity of residential neighborhoods, large family day care homes shall not be located closer than three hundred feet from an existing state-licensed large family day care home, measured from the closest point of the lot line.
- G. To minimize adverse parking impacts on the neighborhood, all spaces within a garage at the large family day care shall be used, or kept open for use, by the owners, residents, employees and/or visitors of the large family day care during all periods that the large family day care operates.

Submittal Checklist:

- a. Completed application form.
- b. Letter explaining the request for a large family day care home permit and details regarding the proposed operation.
- c. Mailing list (see requirements below).
- d. Two (2) copies of mailing labels.
- e. Any additional supporting data, such as pictures, construction plans, etc.
- f. Eighteen (18) copies of the plot plan depicting the project site, any outdoor play areas, and floor plans.
- g. One (1) set of reduced 8½-inch x 11-inch of all plans.
- h. Payment of fee(s) in accordance with current fee schedule.¹
- i. Proof of written notice to landlord/owner of subject project of intentions to operate a family day care home (if property is rented or leased).
- j. Written noise mitigation plan regarding number of children playing outdoors and means described to reduce noise impacts on surrounding residences (in exceptional circumstances a professional plan may be required).
- k. Plan for controlling drop-offs and pick-up of children to avoid undue traffic² or parking disruptions.
- l. Operational hours for the large family day care home.

- m. Information regarding number of children permitted in outdoor playing areas and hours for outdoor play.

¹ Every applicant has the right to request a fee verification. Upon request of the applicant, information regarding fees and estimated processing times will be provided in accordance with the State code.

² A traffic analysis prepared by the traffic engineer satisfactory to the City, at applicant's expense, if due to unusual circumstances the City Planner determines that there is a potential for significant traffic problems based on the proposed use and traffic patterns in the immediate neighborhood.

Please address the following Land Use issues in your request letter for a Large Family Day Care Home Permit

- a. What is the maximum number of children proposed to be in the large family day care home on a daily basis?
- b. Please describe the composition of children in the large family day care home (i.e. age and whether attending kindergarten or elementary school).
- c. What is the number of on-street parking spaces available near the project site?
- d. Please describe how the facility and its program will or will not impact street parking in the neighborhood.
- e. Please describe how the facility and its program will affect traffic conditions in the immediate vicinity of the proposed day care.

Plot Plan

Please be sure the plot plan shows the house and other structures, fences/walls (and their height), play area(s), landscaping or other relevant physical features, driveways, parking areas, and recreational areas. Indicate whether an improvement is existing or proposed, as well as its size and proximity to other buildings/structures and to respective property lines.

Mailing List Requirements

All applications shall be accompanied by a Mailing List, unless otherwise specified, of all property owners (and occupants when it is not an owner-occupied property) within 100 feet of the exterior boundary of the project site (property).

The Mailing List shall be compiled by a Title Company. Three copies shall be printed on Avery Laser 5960 white mailing labels, 1" x 2 5/8", 30 labels per sheet (Avery 5160 software layout).

The two copies of mailing labels shall be accompanied by an Assessor's Map indicating the subject property and all properties within 100 feet of the project site.